

Franklin Upper SBPT Meeting Wise Agenda Template

<p>Meeting Agenda: 1 Date: 02/02/21 Start Time: 3:30 p.m. End Time: 4:30 p.m. Location: Zoom</p>	<p>Norms:</p> <ol style="list-style-type: none"> 1. Take an inquiry stance 2. Assume positive intentions 3. Ground statements in evidence 4. Stick to protocol and ensure all voices are heard 5. Be here now 6. Start and end on time 	
	<p>Attendees: Chairperson: R. Smith Facilitator: T. Lawrence Tech: Signorino Note taker: Groff Timekeeper: Krug Backup notetaker: Obi</p> <p>Attendance: D. Groff, E. Obi, G. Cameron, K. Reed, T. Lawrence, A. Bestram, B. Alexander, V. Crans, N. Braiman, S. Signorino, H. Krug, A. Rotoli, R. Smith, S. Lorenzo, W. Holmes, S. Soprano</p> <p>Parent: Student(s):</p>	
<p>Celebrations: School Counseling Week (Yeah!), Reed found a way to “see” all her students (requiring their presentations to include themselves on video).</p>		
<p>To prepare for this meeting, please:</p> <ul style="list-style-type: none"> ● Read this agenda prior to meeting ● Submit agenda items by the Friday before the scheduled meeting 		
<p>Schedule:</p>		
Time:	Minutes:	Activity:
3:30 pm		<p>Topic 1: SBPT Structure</p> <ul style="list-style-type: none"> ● Franklin Upper School SBPT Ground Rules
3:35-3:40	5 minutes	<p>Topic 2: Professional Development Approvals</p> <ul style="list-style-type: none"> ● Approved PD Requests Subcommittee is meeting between SBPT meetings to approve PD requests. A folder has been created so that all members have access. <p>The PD Guidelines 2020-2021 has been uploaded to the SBPT shared drive.</p> <p>PD requests are for teachers. RAP used to be able to participate with RTA PD’s.. There are questions as to if RAP constituents are available to participate. WE will check on it.</p>

3:40-3:45	5 minutes	<p>Topic 3: SCEP- We are going to put this on hold for a few weeks. Smith will draft individuals from different constituencies and coaches to guide Building PD's.</p> <p>Everything is still on hold. If anyone is interested in being part of the committee, reach out to Mr. Smith.</p>
	0 minutes	<p>Topic 4: Wednesday Schedule</p> <ul style="list-style-type: none"> ● New schedule is being developed and will be shared with staff.
	0 minutes	<p>Topic 5: Student Attendance</p> <ul style="list-style-type: none"> ● Attendance: CO is looking at our low attendance rates in comparison with other schools in the district. The school is preparing a presentation to the Board. There are multiple barriers to attendance (new school, no student has been present since we became FU). The board is looking for possible solutions. ●
3:45-4:05	20 minutes	<p>Topic 6: Franklin Upper Vision/Mission</p> <ul style="list-style-type: none"> ● Crans will share results of teacher surveys. Click HERE to view the Future of Franklin -survey and the results. ● Click HERE See her google slide presentation. It reviews the results and next steps for Franklin Upper. ● Can we collaborate with Franklin Lower to provide a transition/pathway for 7/8 students? (Add to April Agenda)
4:05-4:30	25 minutes	<p>Topic 7: Instruction:</p> <ul style="list-style-type: none"> ● Simultaneous Instruction (Tips/Tricks) <ul style="list-style-type: none"> ○ Develop a subcommittee to provide guidance/strategies-- CAN coaches provide PD on this? (McCullough is providing a model lesson for simultaneous instruction) There need to be discussions about student workload. Also, there needs to be guidance on how to design a 50 minute lesson (template). How can lessons be modified/scaffolded for ELL/SWDs to ensure that they show mastery of the learning. ○ Communicate to staff more work time, not more work! ○ Brain Breaks?- Maybe we can put a document in google classrooms for teachers that would share ideas with each other. ● Classroom Technology The building has ordered microphones, and teachers have the option to order the technology from the IT department (see email from Groff). ● Grades (posted) It needs to be communicated to all teachers that grades need to be updated in PowerSchool WEEKLY. Please make sure the students can see their grades and get updates.

		<ul style="list-style-type: none"> ● MP Recovery (student projects, etc). Give opportunity to do a project to make up the concept or skill. Students, counselors, coaches and teachers work together to give them due process to improve their grade. It can be based on teachers recommendation. We want to give them EVERY opportunity to pass. In the pandemic, we need to be flexible. ● Learning pods initially were designed for students who wanted to be hybrid. Because we are not opening for hybrid students, we can look to focus on students who need additional support (hybrid and 100% virtual). Students who are 100% virtual can come in for a learning pod. ● Lunches: Students will follow their standard schedules. ● Schedules: Paras and TA's need lunch schedules. Mr. Smith says Ms. Markin is starting to work on the somewhat "new" schedule when we come back hybrid. And yes, we all need a break!
4:30-4:35	5 minutes	Topic 8: Committees - Results of Survey (Signorino)
		Topic 9: Clubs:
4:35-4:45	10 minutes	Topic 10: Parent Report <ol style="list-style-type: none"> I. <u>Padres Comprometidos/Engaged Parents</u> <ul style="list-style-type: none"> · 8th parent training took place on 1/25/21 · Topic: <i>Dialogue With the Principal</i> · Presenters: Rick Smith & Stephanie Harris · Next session, Monday, February 1st · 2/01, Session topic: Parent Forum, 'How can I get involved in my child's school' II. <u>PTO</u> <ul style="list-style-type: none"> · Next meeting, Tuesday, February 9th · It will be PTO game night, with prizes III. <u>OPE</u> <ul style="list-style-type: none"> · Coat Donation: refer names of any students/ families that are in need of a coat
		Topic 11: Other <ul style="list-style-type: none"> ● Student Waiting List: Students who initially chose 100% remote and now want to be Hybrid should contact their counselor and/or administrator, who will confirm with parents. These students go on a waiting list for FU. The district will look at the waiting list after we have

		<p>started Phase III to see if we can accommodate additional students. For example, if we have a class with 2 students, we can add students from the waiting list. If a class has too many students, we cannot add additional students from the waiting list. Maximum capacity is 12 students per room.</p> <ul style="list-style-type: none"> ● Classroom Keys. Classrooms are opened in the morning and locked in the evening. As we get closer to opening, keys will be distributed to teachers. ● More than one teacher can be in a classroom as long as they adhere to COVID guidelines. ●
		<p>APPROVE MINUTES: Erin E. Obi <i>Teresa Lawrence</i> Donna Groff Katrina Reed-Mullen Stacey Signorino Brianna Alexander <i>Nancy Braiman</i> <i>Vanessa Crans</i> Gayle Cameron Howard Krug Siomara Lorenzo William Holmes <i>Marta I Vargas-Perez</i> Rick Smith Steve Soprano</p> <p>Date: 02/02/21</p> <p>Agenda Development: Groff and Obi</p> <p>Roles:</p> <p>Facilitator: Nancy Braiman Technology: Gayle Cameron Timekeeper: Soprano Note-taker: Brianna Alexander</p>

